

## Assembly Minutes - 11.23.2020

### President - Kacie

1. Covid Testing
  - a. Monday (11/26) last day of testing outside
    - i. Moving to maggs - indoors
      1. Moving to less capacity
  - b. If returning to campus - needs to be tested (Dec. 1-4th)
    - i. Make sure to sign up on Calendly
  - c. Certified nursing assistant hired
    - i. Brought on extra positions for testing surge
  - d. Bringing Certified nurse for major testing days w/ contact and follow up
  - e. Searching for part time caseworker in addition to one
2. Diversity Training - pilot course coming out monday (for select few)
  - Interactive, pt 1 & 2 (survey)
  - Will I be able to view the faculty version? - content? Yes
  - Who will be required to take it?
    - Still debating
    - Sending mid-jan to mid- feb to take it
    - Open to everyone, but mandated for new students
      - Consequences ?
3. OIE - take the campus climate study
  - a. Website
    - i. <https://www.salisbury.edu/administration/president/climate-study/about.aspx>
  - b. Link - [https://salisbury.co1.qualtrics.com/jfe/form/SV\\_ePYNcHKGD6CAe1L](https://salisbury.co1.qualtrics.com/jfe/form/SV_ePYNcHKGD6CAe1L)
  - c. Open until November 30th. PLEASE TAKE IT AND SHARE!
4. Parking Services -
  - a. Working on creating a more inclusive parking initiative with those with disabilities.
5. Writing Center Thesis Workshop Recap
  - a. 11 people - went well
  - b. Another one planned for spring, survey will give direction
    - i. Working with writing center to make it more specific
6. Volunteer Center initiative
  - a. Meeting set with Dane Foust - Dec 1st tentatively
7. Honors Collab. - Meeting tomorrow
  - a. Undergrad/Grad session
  - b. How can we make a better transition for undergrads to grads that were in honor college and decided to enroll in grad school at SU
  - c. Possibly opportunities
8. Any constitution or handbook
  - a. Concerns/changes?
    - i. Hoping to look in on restrictions with what faculty can or cannot do?
      1. For example, can they hold class time when it is not scheduled?

## 9. Physical Space - GSC

- a. Request has been made to make a Grad Office
  - i. Office Hours
  - ii. Storage Space
  - iii. Meeting Space

## VP - Cece

### 1. Finance Workshop

- a. Possibly won't workout this semester because we want to use our new VP who won't be in until next semester.
- b. Congratulations on graduating this December CeCe!
- c. The VP role will be vacant after December so we will need to make a decision on how to go about the next election. Full out? In house? Appoint people to run?
- d. Hoping to fill it in time for the next semester
- e. Final Decision-In house (because of the short notice)**
  - i. Kacie will send out an email to anyone who wants to apply within the board and assembly.
  - ii. Members and board will look through it and vote.
  - iii. Anyone who is interested can send Kacie an email for info.

## Treasurer - Cam

### 1. New VPAF - Dr. Janet Wormack

- a. New VP for Administrator of Finance
  - i. She preached transparency with budget
  - ii. Has not gotten into the position yet, but before she does Kacie will work with her on goals and any concerns.

## Secretary - Summer

1. Nothing for this week. Just have a Happy Thanksgiving :)
  - a. BE SAFE

## Social Chair - Mea

### 1. Recap - Halloween Contest

- a. 18 total submissions from various programs -- really good turn out!
  - i. Thanks to anyone that was involved in assembly and board.

### 2. Social Hour

- a. BYOB (Bring Your Own Bev) Virtual Game Night
  - i. **Pictionary** and Scribble
  - ii. Jesci likes pictionary and shazam
    1. Shazam would require fasting typing schools which is the only concern.
  - iii. Courtney suggested Kahoot

- iv. Holiday-Themed Jeopardy? (Would people be into an educational game during the end of the semester/before finals? Or are we feeling more of a mind numbing game? Let me know)
- v. What night works best for everyone and their schedules? Get a general consensus and schedule a date

**1. Consensus is 8pm on Friday nights**

- vi. Khadijah -- I will send you a flyer to post by the end of this week!

**3. Service Project**

- a. Collecting donations (both items and monetary) to create care kits for people without housing in the community
  - i. Create GSC venmo for those who don't have items to contribute
- b. **PPE and other public health items** (hand sanitizer, disposable/cloth masks), tissue packets, combs/hair brushes, feminine hygiene products, toothbrush/toothpaste, toilet paper, paper towels, soap, lotion, granola bars, large ziploc bags
  - i. Venmo for this too.
  - ii. Holiday cards and handwritten notes (FREE to contribute)
- c. Donation Stations on campus (?), meet up to collect donations, Venmo for monetary donations
  - i. Open to monetary donations from the public -- feel free to pass out flyers (once I have them) to people in the community; dog park, work place, people in your programs, etc.
- d. Packing event during/after finals week; grad students meet and pack care kits to then be distributed at center
  - i. How many people would show up during this week or the weekend before finals? Morning or evening?
  - ii. Packing events depends entirely on the number of donations -- thinking 1-2 hours total.
- e. If care kits are not possible: Homeless shelters also looking for larger donations-- blankets, coats, food stuff, cold/flu medicine, cleaning products

- **Look into making PPE and other public health items a mass university involvement, not just grads.**

- i. **Kacie will need a lot of help with this with box distribution.**

- **Accept your offers from involved@SU please through you emails!!**

**Sustain Ability Chair - Malik**

- 1. Had a lot of submissions recently
  - a. Hopefully will hear soon about what got funded.

**Public Relations - Khadijah**

- 1. Social Media - Stats
  - a. If any of you have things you want to send onto the social medias, let Khadijah know

2. SPA committee
  - a. Reviewing past departments in strength analysis
  - b. Goal in the next meeting is to analyze results and develop three major goals for the university going forward.

### **Assembly Members**

No comments

### **Extra Announcements:**

Kacie: Would like a member to go to an SGA forum once a month on sundays at 4:30

- a. Jescie Strange has volunteered to take notes and share at assembly meetings
- b. GSC is not well known and are looking for more ways to reverse this.
  - i. Talking with CSIL in how to make a new presence
  - ii. Kacie will take new suggestions in how to make a presence

Attendance -

1. Kacie Cassar
2. Summer Bingaman
3. Malik Howard
4. Courtney Feeney
5. Mason Cervantes
6. Cameron Ward
7. Shaneka Victor
8. Jesci Strange
9. Griffin Grenne
10. Cody Drinkwater
11. Maureen Reges
12. Khadijah Greene
13. CeCe Pyles